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| **Bracon Ash and Hethel Parish Council**  **Minutes of the March Parish Council meeting**  **At Bracon Ash & Hethel Village Hall**  **On Monday 25th March 2024 at 7.30PM** | |
| **Present:**  Mr Colin Rudd – Chairman Mr Roy Hayes Mrs Anne Howlett  Cllr Nigel Legg Mr Steve Horton Mrs Mary Gray  Mrs Zoe Barr Mr Neil Dyer  Clerk Mrs Carole Jowett  1 members of the public attended | |
|  | **To consider apologies** **for absence**  There were no apologies for absence. |
|  | **To receive declaration of interests in items on agenda**  There were no declarations of interest made. |
|  | **Resolution to adjourn the meeting for public participation, District and County Councillor reports**  **District councillor report**  The district councillors had sent their apologies.  **Public participation**  There had been a problem with flooding on Lane, problem, the ditch needed to be dug out, Mrs Gray said she would speak to the owner of the land.  It was noted that the new play train would be installed on 26 March 2024, thanks had been put in the newsletter to the donors for their help.  An appeal had been made for assistance to maintain paths on common but there were currently no chippings available so it may need to be delayed.  There had been an article in the EDP about the plans to build 23 houses and flooding concerns, local residents had had input to the article. |
|  | **To confirm minutes and review matters arising from the meeting held on 26th February 2024**  The dog bin had been ordered.  The clerk had contacted Able Engineering for a quote.  Go fund me had been identified as a possible way of taking donations.  The minutes of the February meeting were unanimously agreed and signed by the chairman. |
|  | **To consider traffic issues on the B1113 and agree any action**  A speeding car had passed a parish councillor on the B1113 earlier in the evening and would be reported to the police and Lotus Cars. |
|  | **To review and adopt the biodiversity policy and action plan**  The model policy was discussed and it was agreed that changes would be need to be made before it was adopted. This would be reviewed at the next meeting.  The action plan would also be considered and reviewed; the clerk would send an electronic copy to Mrs Barr. |
|  | **To review and agree the insurance requirements**  The questionnaire had been circulated in advance of the meeting and answers were agreed. |
|  | **Finance**  **8.1 To receive statement of accounts to 25th March 2024**  The accounts were reviewed and agreed.  **8.2 To agree internal audit arrangements**  The same auditor as previous years would be used.  **8.3 To agree invoices for payment in accordance with budget**  BACS £358.00 P Riches Grass cutting and common maintenance  BACS £218.26 C Jowett Dog bin  BACS £339.88 C Jowett Clerks salary  BACS £226.40 HMRC PAYE  Mrs Barr proposed the payments be made, this was seconded by Mr Dyer and unanimously agreed. |
|  | **To consider correspondence received**  There had been a planning application received 2024/0386  Location: 1 St Nicholas's Bracon Ash Norfolk NR14 8JD  Proposal:  Erection of a garage and new car port attaching to an existing structure  It was unclear from the plans where the access points are and plans overall were unclear.  Dr Legg said that there was an application for Pond cottage but this was not available to discuss. |
|  | **To agree agenda items for the meeting on 15h April 2024 and close**  **Agenda items for next meeting**  To consider fund raising options  To consider issues on the footpath from Laws Lane to Poorhouse Lane.  To review and adopt the biodiversity policy and action plan.  **Agreed dates of meetings in 2024**  16th May 2024 AGM at 19:00 followed by the annual parish meeting  8th July 2024  2nd September 2024  14th October 2024  2nd December 2024 |
|  | **Close**  The chairman closed the meeting at 20:30 |
| Signed …………………………………………. Date ……………………  Colin Rudd  Chairman to Bracon Ash and Hethel Parish Council | |