|  |  |
| --- | --- |
| **Bracon Ash and Hethel Parish Council**  **Minutes of the January Parish Council meeting**  **At Bracon Ash & Hethel Village Hall**  **On Monday 9th January 2023 at 7.30PM** | |
| **Present:**  Mr Colin Rudd – Chairman Mr Roy Hayes Mr Neil Dyer  Cllr Nigel Legg Mrs Anne Howlett Mr Steve Horton  Mrs Mary Gray Mrs Zoe Barr Mr David Biddle  District Councillors Gerry Francis and Ian Spratt  Clerk Mrs Carole Jowett  1 member of the public attended | |
|  | **To consider apologies** **for absence**  There were no apologies for absence. |
|  | **To receive declaration of interests in items on agenda**  There were no declarations of interest made. |
|  | **Resolution to adjourn the meeting for public participation, District and County Councillor reports**  **District councillor report**  Cllr Legg reported that the council had published the village cluster of the local plan.  Gypsy and Traveller sites had not been included in the Greater Norwich Local Plan and were now being looked at with a reserve site at the Ketteringham depot if any of the preferred sites could not be used.  Attendance at council meetings was a cause for concern due to covid restrictions which should have ended.  An application for battery storage at Swardeston was due to be determined at the development management committee later in the week.  Another battery site was being considered in Flordon with a further one from Intwood Properties in Ketteringham.  There had been progress on the new doctors’ surgery at Hethersett; many issues had been resolved but more discussions and work was required on detailed planning.  Cllr Spratt said that there had been a National Grid briefing before Christmas. There had been a good response to the survey and the company was aware that people were against the on-shore route and favour of off-shore but he said that they seemed to favour the on-shore as it met the government guidelines. They would not be pursuing the offshore option partly due to cost. A further consultation would take place in spring.  A public space protection order was being consider for vehicular anti-social behaviour, a new committee would be formed to look into this.  Norfolk Police had achieved excellent results on most measures although only satisfactory on investigative and improvement needed on the treatment of the public in respect of stop and search. Norfolk had the 2nd lowest burglary rate in the country.  There were plans to replace fossil fuel heating for air source heat pump at Horizon House. The council was looking into grant funding from SALEX, of hopefully £2m with matched funding from South Norfolk and Broadland councils.  Voter identification was being introduced under new legislation Election changes for the May elections.  **Public participation**  The order for hedging had gone wrong resulting in being 25 whips short. Marsh Green had been planted the previous day.  The pond had been cleared; an excellent job had been done. Water was getting back to the big pond  The glades required some work although it was a too wet at the present time.  A quote was waited for the village sign. |
|  | **To confirm minutes and review matters arising from the meeting held on 14th November 2022**  The minutes of the November meeting were unanimously agreed and signed by the chairman. |
|  | **To consider and agree website options**  The clerk explained that some years ago the parish council had not subscribed to NALC and as a result had lost its free website. A free wordpress site has been used with a purchased domain name.  To re-join the NALC websites there would be an extra charge on the subscription of £35 (current years rate) but expected to rise in the coming year.  After discussion it was agreed to re-join the NALC site and not to continue paying for the braconashandhethel.org address. |
|  | **Finance**   * 1. **To receive statement of accounts to 9th January 2023**   The accounts were reviewed and agreed.   * 1. **To agree the budget for 2023/24**   The budget for the next financial year was agreed.  **7.3 To agree and set the precept for 2023-24**  Discussions took place and Mrs Howlett proposed a 7% increase, Mrs Barr seconded the proposal which was unanimously agreed. The precept would be £7254.00  **7.4 To agree invoices for payment in accordance with budget**  DD BT Plc £47.94 Community hub  BACS Anglian Water £33.24 Water bill  BACS Norfolk Wildlife Trust £550.00 Pond clearance  Mr Dyer proposed that the payments be made, Mr Biddle seconded the proposal which was unanimously agreed. |
|  | **To discuss and agree action on the environmental issue in Marsh Lane**  The clerk was asked to chase the Environment Agency, South Norfolk Council and Norfolk Wildlife Trust to issue enforcement action on the owner of the site. The ditch needed to be dug out and the tank removed. It was reported not to be in use.  The soil at both sides of the road were believed to be contaminated and Mrs Gray would enquire about the parish council funding tests. |
|  | **To receive an update on the purchase of a SAM2 machine**  The 4 sites had been agreed with the highways department and the clerk had contacted Westcotec but a decision was required on the number of brackets required before the order could be placed.  The cost of each bracket was £52.00 excluding VAT and could be moved or left in place, this would mean a total additional cost for 3 more brackets of £156.00.  It was proposed by Mr Biddle to purchase the 3 additional brackets, this was seconded by Mrs Howlett and unanimously agreed. |
|  | **To consider planning applications**  **11.1 2022/2262 & 2263**  Location: Bracon Hall  School Road Bracon Ash Norfolk NR14 8HJ  Proposal: Erection of a two-storey infill extension with demolition of existing lean-to, minor alterations to adjacent roof and re-building of section of wall to maintain balance and symmetry with the existing building.  The development proposal was very small in relation to the site, the heritage officer would be visiting in the coming week.  It was agreed if the heritage officer was happy no comments would be submitted but if there were concerns objections would be submitted.  **11.2** **2022/2305**  Location: 1 Hawkes Lane Bracon Ash Norfolk NR14 8EW  Proposal: Demolition of existing single storey extension. Erection of two storey side extension, single storey porch, replace existing conservatory roof with adjustment to existing walls, link extension and replace existing windows  It was agreed not to submit any comments.  **11.3** **Amended 2022/0999**  Proposal: Demolition of existing buildings and development of single storey building (Use Class E, B2 and B8) with associated access, car parking and landscape works Location: Units A-G Potash Lane Hethel Norfolk  Surface water treatment was a concern as there was insufficient space for water attenuation to the rear of the buildings.  **11.4 2022/2109**  Proposal: Nonmaterial amendments of 2020/1775 - Revision to the layout of plot 2 private driveway  Location: Land East Of Lodge Farm House Hawkes Lane Bracon Ash Norfolk  There were concerns about the changes to the driveway, an objection would be made pending the enforcement officer’s findings. |
|  | **To consider correspondence received**  The Village Clusters Housing Allocations Plan would be launched at 9.00am on Monday 23rd January, in accordance with Regulation 19 of the Town & Country Planning (Local Development) (England) Regulations 2012. The period during which representations can be made will last until 5.00pm on Monday 6thMarch 2023 |
|  | **To agree agenda items for next meeting on 27th February 2023**  To receive further proposals on planning application 2021/1072 from Plandescil and consider any issues  To review actions required from the RoSPA report  Village Clusters Housing Allocations Plan  **The meeting dates for 2023 were agreed as**  27th February 2023  3rd April 2023  15th May 2023 – AGM would commence at 7pm  26th June 2023  14th August 2023  23rd October 2023  13th November 2023 |
|  | **Close**  The chairman closed the meeting at 21:15 |
| Signed …………………………………………. Date ……………………  Colin Rudd  Chairman to Bracon Ash and Hethel Parish Council | |