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| **Bracon Ash and Hethel Parish Council**  **Minutes of the Annual General Meeting May 2023**  **At Bracon Ash & Hethel Village Hall**  **On Monday 15th May 2023 at 7.00PM** | |
| **Present:**  Mr Colin Rudd– Chairman Mrs Anne Howlett Mr Steve Horton  Mrs Mary Gray Mr Neil Dyer Mrs Zoe Barr  Cllr Nigel Legg Mr David Biddle  Clerk Mrs Carole Jowett  2 members of the public attended | |
|  | **To elect a chairman for the 2023/24**  Mrs Howlett nominated Mr Rudd to be chairman for the coming year. Dr Legg seconded the nomination which was unanimously agreed.  Mr Rudd signed the acceptance of office form. |
|  | **To consider apologies** **for absence**  Mr Hayes had sent his apologies for absence. |
|  | **To elect a deputy chairman for the next year**  Mr Horton nominated Mr Hayes to continue as vice-chair for the coming year, Dr Legg seconded the proposal which was unanimously agreed. |
|  | **To receive declaration of interests in items on agenda**  Mr Dyer declared an interest in planning application 2023/0841. |
|  | **To confirm the minutes of the meeting held on 27th March 2023 and review matters arising**  The minutes were agreed as an accurate record of the last meeting and were signed by the chairman. |
|  | **To consider planning applications and agree any comments**  **6.1 2023/0841**  **Proposal: Installation of solar panels to the west side of the roof**  **Location: Brunel House Potash Lane Hethel Norfolk NR14 8EY**  Mr Dyer left the meeting.  The parish council discussed the application and agreed there were no objections as the building was well screened from the road.  Mr Dyer rejoined the meeting.  **6.2 2023/1055**  **Proposal: Ground mounted solar panel array and ancillary equipment Location: Land Off Marsh Lane Bracon Ash Norfolk**  Plandescil had attended 2 previous meetings and had taken note of comments that had been made. The layout had been changed to remove most of the grade 2 land from the original plan.  There were still concerns about the effect on the Tas Valley walk and also that there were already solar farms in the small parish. South Norfolk Council was failing in its duty of care as it has no policy on renewable energy installations and the effect on the community and environment.  Mrs Barr proposed that the parish council objected to the application on the overall industrialisation of a rural area with no corporate planning on the effect of all of these renewable energy developments. Dr Legg seconded the proposal, and this was agreed by a majority. Mr Dyer wished to record that he did not support the objection.  **6.3 2023/1125**  **Proposal: Proposed extension, internal alterations and new garage Location: 1 Bracon Hall Farm Cottages East Carleton Road Bracon Ash Norfolk NR14 8HN**  The extension was larger than the existing footprint. No objection to the application. |
|  | **Finance**   * 1. **To receive statement of accounts to 15th May 2023**   The accounts were reviewed and agreed.   * 1. **To review and agree the annual CIL report**   The CIL report had been circulated and was agreed.   * 1. **To consider and agree a 3-year agreement with the insurers**   The cost of a 3-year would be the same with a guarantee of no increase as long as there were no material changes.  It was proposed by Mr Dyer and seconded by Mr Biddle that the parish council signed up to a 3-year long term agreement this was unanimously agreed.   * 1. **To agree invoices for payment in accordance with budget**   DD BT £47.94 Community hub  BACS Arthur J Gallagher £1474.43 Insurance premium  BACS C Jowett £339.88 Clerks salary  BACS HMRC £226.40 PAYE  BACS Norfolk ALC £152.94 Norfolk ALC  BACS Norse Eastern Ltd £110.61 Newsletter  Mrs Barr proposed that the payments be made, Mrs Howlett seconded the proposal which was unanimously agreed. |
|  | **To appoint an internal auditor for 2022/23**  The same internal auditor would undertake next year’s audit. |
|  | **To agree agenda items for next meeting**  To agree the annual governance statement  To approve the annual accounting statement.  To consider and agree an additional signatory for the bank.  **The meeting dates for 2023 were:**  26th June 2023  14th August 2023  23rd October 2023  13th November 2023 |
|  | **Close**  The chairman closed the meeting at 20:45 |
| Signed …………………………………………. Date ……………………  Colin Rudd  Chairman to Bracon Ash and Hethel Parish Council | |