|  |  |
| --- | --- |
| **Bracon Ash and Hethel Parish Council**  **Minutes of the October 2020 Parish Council**  **By Zoom**  **On Monday 30th November 2020 at 7.00PM** | |
| **Present:**  Mr Colin Rudd – Chairman Cllr Nigel Legg Mr Neil Dyer  Mrs Mary Gray Mr Roy Hayes Mr David Biddle  Mr Steve Horton Mrs Anne Howlett  District Councillors Gerry Francis and Cllr Clifford-Jackson  County Councillor Colin Foulger  Clerk Mrs Carole Jowett  2 members of the public attended | |
| **1** | **To consider apologies** **for absence**  There were no apologies. |
| **2** | **To receive declaration of interests in items on agenda**  No declarations of interest were made. |
| **3** | **Resolution to adjourn the meeting for public participation, District and County Councillor reports**  **Public participation**  It was reported that Holt country park had no signage at about health and safety connected with trees.  A payment request was made for the tree inspection to be paid and this would be reviewed under agenda item 7.3.  There was an issue lopping high branches, the chairman suggested that a long-reach lopper should be bought. It was agreed that the results of the survey would be considered before any action was taken.  **District councillor report**  The councillors had sent reports in advance of the meeting, there were no questions asked. |
| **4** | **To confirm minutes and review matters arising from the meeting on 19th October 2020**  The minutes of the meeting held on 19th October 2020were agreed.  A meeting had been held between the residents group and the developer of the solar farm and as a result the developer had agreed to consider moving the development to north east of the footpath to reduce the effect on residents in School Road.  The new grit bin had been put in place but it was reported that the one at the junction of School Road/Cranes Road had been hit by a vehicle again. The direction sign had also been knocked over and Cllr Legg said he was dealing with the county council on this. It was agreed to replace the grit bin and a better location would be investigated, this would be paid out of CIL, the clerk was asked to order a replacement grit bin.  A village Christmas tree had been arranged by a resident and the parish council had agreed to fund the tree and the lights. There were some sockets being fixed to the outside of the village hall to enable the lights to be put on the tree. |
| **5** | **To review the Consultation for Public Space Protection Order - dog fouling/exclusion from enclosed play spaces consultation and agree any comments**  It was agreed that the park was open to families and their pets, a response would be made disagreeing with the proposal. |
| **6** | **To consider any comments on Norfolk County Council’s budget consultation 20/21**  The budget had been circulated and it was agreed that no response would be submitted. |
| **7** | **Finance**  **7.1 To receive statement of accounts to 19th October 2020**  The accounts were reviewed and agreed.  The entrance to the car park was to be resurfaced and would be paid out of CIL.  Cleaning and maintenance of the play equipment was required and would also be funded by CIL money.  **7.2** **To review budget and consider requirements for 2021/22**  No exceptional items were identified.  **7.3 To agree invoices for payment in accordance with budget**  DD BT Plc £47.99 Community hub  Chq no 954 C Jowett £295.35 Clerk’s salary  Chq no 955 HMRC £196.40 PAYE  Chq no 956 PFK Littlejohn LLP £360.00 Audit fee  Chq no 957 Bracon Ash & Hethel £54.00 Newsletter contribution  Community group  Chq no 958 South Norfolk Council £131.28 Dog bin servicing  Chq no 959 Bracon Ash PCC £362.17 Burial ground  Chq no 960 Hethel PCC £362.17 Burial ground  Chq no 961 S P White £275.00 Tree survey  Chq no 962 C Oxbury £45.99 Christmas tree lights  The payments were agreed. |
| **8** | **To consider correspondence received**  Nothing to discuss. |
| **9** | **To consider agenda items for the next meeting on 30th November 2020 and close**  **Agenda items**  To agree budget requirements for 2021/22  To agree the precept for 2021/22  To consider issues with an unapproved camp site in Mergate Lane  The meetings for 2021 were agreed:  11 January 2021  22 February 2021  29 March 2021  17 May 2021 – AGM/Parish meeting  12 July 2021  13 September 2021  18 October 2021  29 November 2021 |
| **10** | **Close**  The chairman closed the meeting at 19:30 |
|  | Signed …………………………………………. Date ……………………  Colin Rudd  Chairman to Bracon Ash and Hethel Parish Council |